



ZONTA
CLUB OF
PASCAGOULA AREA
MEMBER OF ZONTA INTERNATIONAL
EMPOWERING WOMEN
THROUGH SERVICE & ADVOCACY

zontclubpascagoula@gmail.com
www.zontaofpascagoula.com

P. O. Box 1842
Pascagoula, MS 39568

CONFIRMATION LETTER

Dear Exhibitor:

Your space assignment for the October 5, 2024, Zonta Arts & Crafts Festival is shown above.

Your festival packet contains the following: **PLEASE BRING EVERYTHING WITH YOU**

1. Confirmation Letter
2. A specific area map, indicating your space or spaces
3. A copy of the Festival Rules and Regulations
4. Pre-registration form to reserve a space for the October 7, 2025, Festival
5. Explanation of Mississippi State Sales Tax requirements

ATTENTION VENDORS: TO EASE CONGESTION WHILE UNLOADING IT IS IMPERATIVE THAT YOU PULL YOUR VEHICLE OVER TO THE SIDE OF THE STREET AS FAR AS POSSIBLE TO ALLOW OTHER VEHICLES TO PASS. UNLOAD QUICKLY AND MOVE YOUR VEHICLE AT ONCE. PARK IN THE DESIGNATED PUBLIC AREAS. VENDORS WITH DESIGNATIONS OF PS/PN CAN ENTER THE AREA FROM PASCAGOULA STREET. VENDORS WITH DESIGNATIONS FS/FN SHOULD ENTER FROM MAGNOLIA STREET AND VENDORS WITH DESIGNATIONS S61/N53 AND HIGHER, PLEASE ENTER FROM FREDERIC STREET.

- All vendors are required by State Law to collect Mississippi Sales Tax at 9%. An envelope will be provided for your state tax collections. You may turn it in to a Zonta member or bring it to the Zonta information booth **BEFORE YOU LEAVE.**
Non payment of taxes will invalidate your pre registration and/or disqualify you from being a vendor.

For electrical, bring a 100 ft. extension cords and tape to secure cords and/or a quiet generator. ZONTA is not responsible for any of the electrical outlets and does not guarantee that you will have access to electricity. It is a first come first serve basis.

- Zonta members are identifiable by their Maroon T Shirts and/or name tags
- Bring sufficient change for your booth transactions
- Turn in your pre-registration form along with your check/cash for the 2025 Festival. This will reserve your space for next year's festival and **must be turned in by 5 pm.**

Zonta looks forward to having you at our Festival, and we wish you a very profitable and enjoyable day.

*Thank you,
Zonta Arts and Crafts Festival Committee*

From Gulfport on I10

Heading East on Interstate 10 (coming from Gulfport) take exit 61 – Gautier Vancleave Road -3.1 miles. Turn Left at Highway 90 (at this intersection-there will be a Kentucky Fried Chicken on the right and the Mississippi Gulf Coast Community College campus will be on the left. Across the street from KFC there is a Walgreen Drug store). Continue on Highway 90 until you cross the Pascagoula River Bridge (Ingalls Shipbuilding will be on your right). Immediately at the end of the bridge and just past the Round Island Lighthouse, you will turn right and go straight on Pascagoula Street through the red light. Stay on Pascagoula Street and cross the railroad tracks to access vendor spaces on Pascagoula Street with designations PS/PN.

To reach Magnolia Street – after coming through the red light on Pascagoula – veer off to the right at Krebs Avenue and go one block to Magnolia – turn right.. All food booths are located on Magnolia over the railroad tracks – designations FN/FS.

Frederic Street is one block past Magnolia on Krebs. Take a left on Frederic and go over the railroad tracks to Delmas. Booths beginning with S61 and N53 and higher are located on Frederic with the highest numbers being closer to Frederic.

The Zonta Information Booth is located on the corner of Pascagoula and Delmas Streets. Zonta members will be placed in all areas to help you find your space. Look for their white shirts.

From Mobile on I10

Heading West on I10 (coming from Mobile) take exit 75(exit to right) turn left onto Franklin Creek Rd. Go 0.7 miles and turn slightly right onto US 90W. You will go approximately 10.4 miles and turn left onto Pascagoula Street. The intersection before Pascagoula is Market Street. There are Walgreens and CVS Drugstores on each corner. You need to be on the far left to turn onto Pascagoula Street. Stay on Pascagoula Street and cross the railroad tracks to access vendor spaces on Pascagoula Street with designations PS/PN.

To reach Magnolia Street – after coming through the red light on Pascagoula – veer off to the right at Krebs Avenue and go one block to Magnolia – turn right. All food booths are located on Magnolia over the railroad tracks – designations FN/FS.

Frederic Street is one block past Magnolia on Krebs. Take a left on Frederic and go over the railroad tracks to Delmas. Booths beginning with S61 and N53 and higher are located on Frederic with the highest numbers being closer to Frederic.

The Zonta Information Booth is located on the corner of Pascagoula and Delmas Streets. Zonta members will be placed in all areas to help you find your space. Look for their white shirts.

FESTIVAL INFORMATION AND RULES FOR 2024

TIME AND LOCATION:

- The festival will be held in the Downtown Plaza and adjacent areas on Saturday,

October 4, 2024, from 9:00 am to 5:00 pm.

- **Setup time is from 6:30 AM until 8:00 AM on October 4, 2024. Streets must be cleared of all vehicles as soon as merchandise can be unloaded but no later than 8:00 am.**

- Take down time is from 5:00 pm until 7:00 pm that same day.

- Vendors must remain for the duration of the festival. Absolutely no vehicles will be allowed on Delmas Avenue, Canty Street, Magnolia Street, or Watts Avenue after initial setup.

In case of rain the Festival will be canceled. No refunds.

ENTRY:

- A vendor is any individual, club, church, sorority or business selling goods at the Zonta Arts & Crafts Festival.
- Booth spaces cannot be re-rented or sold by the vendor. If the vendor whose application is accepted by ZONTA is unable to attend, space reverts to ZONTA.
- Vendor fee (postmarked by August 31, 2025) will be \$125.00 per 10x12 space and \$140.00 for 10x15 space (to include all food booths)
- Applications (postmarked after August 31, 2025) will be \$150.00 per space.

- **All food booth applications (postmarked by August 31st) will be \$140.00; after August 31, 2025, food booths will be \$150.00.**

- Registration deadline is September 15, 2025. **Applications postmarked after September 15th will be returned to the vendor.**
- Money will NOT be refunded for cancellations received after September 1st.
- Notification of cancellation will be greatly appreciated.

- Space assignments will be made on a first come basis.
- Vendors will be notified of space assignments by email/ mail before the festival. If you register between Sept. 1st and Sept. 15th and have no email address, you will need to pick up your packet at the Information Booth the day of the festival.
- Any vendor deemed inappropriate for the show by the Arts & Crafts Chairperson may be asked to leave.

FOOD:

- Food (for immediate consumption) cannot be sold from the same booth as arts and crafts.
- Food exhibitors must provide their own fuel source.
- Garbage remaining after the Festival must be bagged.
- The festival is outdoors with some spots partially shaded. The majority are in full sun on concrete.

PROMOTION:

- The number of vendors expected to participate is approximately 250.
- A significant turnout is anticipated, with large crowds expected throughout the event.
- ZONTA will advertise this Festival in local, state, and regional media.

SETUP/LOADING:

- No equipment is provided. Tables, chairs, screens and canopies are the responsibility of the vendor
- Loading and unloading is the responsibility of the vendor. Vendors will park in designated parking lots.
- **Only 110 Volts of Electricity is available** on a very limited basis
- **For electrical spaces, bring your 100 ft. extension cords and tape to secure cords**
- **ZONTA is not responsible for any of the electrical outlets and does not guarantee that you will have access to electricity. It is a first come first serve basis. You are allowed to have a quiet generator.**

SECURITY:

- Law enforcement officials will be present for the duration of the Festival.

SPECIAL REGULATIONS AND PRECAUTIONS:

- **Mississippi law requires collection of Mississippi State Tax of 7 % for regular exhibitors and 9% for food exhibitors.**
- Vendors must accompany their booth except for breaks and errands. During those times, someone must be specified to stay with the display.
- **“INVERTER” (quiet) GENERATORS ARE ALLOWED IN ALL BOOTHS**
- **Zonta Club of Pascagoula Area shall not be responsible or liable for any injury or loss that may arise or come to lessee, or his/her employees or goods, for any cause whatsoever. Zonta Club of Pascagoula Area does not provide insurance for vendors. Vendor relieves Zonta Club of Pascagoula Area and the property owners of responsibility in connection with the safe keeping of property during the festival.**

ALL FOOD BOOTHS INCLUDE 1 (110) OUTLET--NO 220 OUTLETS AND “NO PIGGY BACKING”

**NO GUNS OR ALCOHOLIC BEVERAGES ALLOWED
NO ANIMALS ALLOWED PER CITY REGULATIONS**

Rules & Regulations subject to change by Zonta

Mail applications to: Zonta Club of Pascagoula Area; P.O. Box 1842; Pascagoula, MS 39568-1842

Questions may be directed to zontaclubpascagoula@gmail.com



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PO Box 1842, Pascagoula, MS 39568
CHARTERED FEBRUARY 1977

TO: ALL VENDORS OF THE ZONTA ARTS & CRAFTS FESTIVAL

RE: SALES TAX COLLECTIONS

We are attaching a letter from the Department of Revenue, State of Mississippi, regarding the collection of sales tax at our event. It says **“each exhibitor is required to collect and remit sales tax on all sales made during this event on this form, even if you are already registered at another location to collect and remit Mississippi sales tax. What this means is.....if you are a vendor at the Zonta Arts & Crafts Festival, YOU MUST COLLECT 7% SALES TAX ON EVERYTHING YOU SALE EXCEPT FOOD ITEMS WHICH IS 9% AND REMIT TO ZONTA BEFORE 5 PM ON THE DAY OF THE FESTIVAL.**

IT DOES NOT MATTER

IF YOU ARE TAX EXEMPT IF YOU ARE NON-PROFIT

IF YOU ARE A 501(C)(3) CHARITABLE ORGANIZATION

IF YOU ARE A CHURCH – SELLING COOKBOOKS OR T-SHIRTS OR ANYTHING

IF YOU ARE SELLING TICKETS TO A FUTURE EVENT

IF YOU ARE A MERCHANT IN THE DOWNTOWN AREA

IF YOU HAVE A BUSINESS ELSEWHERE IN PASCAGOULA, OR IN MISSISSIPPI OR ANYWHERE

IF THIS IS A FUNDRAISER FOR YOUR CLUB OR CHURCH OR GROUP

IF YOU ARE AN INDEPENDENT DISTRIBUTOR EVEN IF YOU HAVE PAID TAXES ON YOUR PURCHASE AND EVEN IF YOU HAVE A LETTER FROM YOUR COMPANY

YOU MUST FILL OUT THE MISSISSIPPI STATE TAX FORM WHICH WILL BE DELIVERED TO YOUR BOOTH IN THE P M AND RETURN TO A ZONTA MEMBER BEFORE 5 PM WITH CASH OR CHECK – MADE OUT TO: ZONTA CLUB

unless you provide us with a letter from the State of Mississippi – Dept. of Revenue exempting you from Sales Tax for our event... Any questions? Contact Julie Cerny, Dept of Revenue, 228-432-3499.

We are required to provide a list of all exhibitors, their sales, and sales tax collected to the Dept. of Revenue.

Thank you for your cooperation.

Zonta Arts & Crafts Committee



ATTENTION VENDORS

Due to the City of Pascagoula's continuous efforts to revitalize and enhance the downtown Plaza, and for safety purposes some changes have been made to the area.

Your space may now have been moved slightly and/or your number may have been changed. The committee has done their very best to keep you in your original space or as near to it as possible.

These changes are beyond our control and your cooperation and understanding will be greatly appreciated.

Please review the attached map. Your space number is included in the email, if you have trouble finding your space, please contact us. Please note the access road closest to your space. Do not use Pascagoula Street if Frederic Street or Magnolia St. is closest to your space.

Thank you,

Zonta Arts and Crafts Committee



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Pre-Registration Form
46th Annual Zonta Festival - October 4, 2025

PLEASE BRING YOUR COMPLETED APPLICATION WITH CASH OR CHECK MADE PAYABLE TO ZONTA TO THE ZONTA BOOTH BEFORE 5:00 P.M. TO SECURE YOUR SAME SPACE FOR NEXT YEAR.
AFTER 5 PM ALL EMPTY SPACES ARE AVAILABLE TO ANYONE.

NAME OF BUSINESS OR ORGANIZATION _____

CONTACT PERSON _____ SPACE # REQUESTED _____

EMAIL _____ PHONE _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

() 10 x12 BOOTH - \$125 () 10x15 FOOD BOOTH - \$140

SPECIFY TYPE OF EXHIBIT

COMMENTS

Any vendor who creates a disturbance at the festival may, at the sole discretion of the Zonta Club, be excluded from participation in the next event and the club may exclude the vendor from the current event upon refunding the entry fee.

ATTENTION: There is a possibility that the City of Pascagoula will require us to make changes to our festival layout in 2025. Some pre-registrations may become invalid and must be relocated. We will be as equitable as we can with the moves.

I have read and agree to abide by the rules and regulations for the Zonta Festival. I am aware of the possible changes that could take place to the 2025 Festival layout.

Signed _____

Amount Received by Zonta _____ SPACE REQUESTED _____

SIGNATURE OF ZONTA MEMBER _____



DEPARTMENT OF
REVENUE
STATE OF MISSISSIPPI

BUSINESS TAX ADMINISTRATION
GULF COAST DISTRICT OFFICE

To: Exhibitors at Fairs, Flea Markets, Promoted Events, Etc.

From: Mississippi Department of Revenue

Date: 09/23/2024

Re: Sales Tax

“Except as otherwise provided in Miss. Code Ann. Section 27-65-17, upon every person engaging or continuing within this state in the business of selling any tangible personal property whatsoever there is hereby levied, assessed and shall be collected a tax equal to seven percent (7%) of the gross proceeds of the retail sales of the business.”

Each exhibitor, including independent sellers, is required to collect and remit sales tax on all sales made during this event on this form, even if you are already registered at another location to collect and remit Mississippi sales tax.

Independent sellers are people selling products that are not normally sold through stores, such as health products, kitchen products, and women’s accessories. Some companies collect sales tax from their independent sellers on the suggested retail price when the products are ordered by the independent sellers. Independent sellers should collect sales tax on sales at the promoted event and turn the sales tax collected over to the event promoter. The independent seller should obtain an official receipt of the sales tax remitted. The independent seller may send a request for refund or credit, for any sales tax pre-paid for products, to the product company. The request should include a list of every product sold at the event and the receipt of sales tax paid at the event.

If you are already registered with the State of Mississippi to collect and remit sales tax, the sales reported on this form should be reported as wholesale sales on your normal sales tax return filed for the period that this event occurs within. This will allow the sales tax on these sales to be reported and remitted one time under the promoter’s tax account.

This form should be used to report sales made during this event as well as the amount of sales tax due. This form along with your payment must be submitted to the promoter of this event on the final day prior to leaving. **If paying by check, the check should be made out to the promoter of the event.**

The promoter is required to provide a list of all exhibitors participating in this event to the Department of Revenue.

NOTICE: Your records are subject to audit at any time for the purpose of confirming information provided on this form.

Festival/Event Name ZONTA ARTS & CRAFTS FESTIVAL Date 10/05/24 - 10/05/24

Location of Festival/Event DOWNTOWN PASCAGOULA, MS 39568

Exhibitor’s Name _____

Address _____

City, State, Zip _____

Taxable Sales (Sales before tax calculation)	_____
Multiply sales by tax rate	x <u>7%</u> Sales Tax
Tax Due	_____

Signature of Taxpayer or Agent	Date	Phone Number
<i>I declare, under the penalties of perjury, that this return (including any accompanying schedules) has been examined by me and to the best of my knowledge and belief is a true, correct and complete return.</i>		



MISSISSIPPI DEPARTMENT OF REVENUE

Sales and Use Tax Bureau

Notice 72-16-13

December 14, 2016

NOTICE TO ALL TAXPAYERS SUBJECT TO THE CITY OF PASCAGOULA PARKS AND RECREATION TAX

Senate Bill 2921, as passed by the 2013 Regular Session of the Mississippi Legislature, authorizes a special tax to be levied on certain businesses located in the corporate limits of the City of Pascagoula, Mississippi. The Bill levies a tax on the gross proceeds of restaurants from the sale of prepared foods and beverages in the City of Pascagoula. The Mayor and the City Council adopted, by resolution, their intent to levy said tax on September 15, 2016. The effective date of the imposition shall be January 1, 2017. This special tax is in addition to all other taxes now imposed. The receipts from this levy will be used to implement a comprehensive parks and recreation master plan. The repeal date, as extended in Senate Bill 2904 of the 2015 Regular Session, is July 1, 2018.

This special tax is levied at the rate of two percent (2%) on the gross proceeds of sales of restaurants in the City of Pascagoula.

For purposes of this levy, the term "restaurant" means all places, including hotel and motel dining rooms, cafeterias, lunch stands, grocery and convenience stands where prepared food and beverages are sold for consumption, whether such food is consumed on the premises or not. The term "restaurant" does not include any school, hospital, convalescent or nursing home, or any restaurant-like facility operated by or in connection with a school, hospital, medical clinic, convalescent or nursing home providing food for students, patients, visitors or their families.

IMPORTANT: You should begin collecting the two percent (2%) additional tax beginning January 1, 2017. You should report the additional two percent (2%) tax, using Rate Code 92, either online using Taxpayer Access Point (TAP) or on paper form 72-010 Sales and Special Tax Return, if applicable, by February 20, 2017.

CANTY STREET

PARKING AREA

C22 C20 C18 C16 C14 C12 C10 C8 C6 C4 C2

703 CASSANDRA DILLON

709 THE COURTYARD

711 HEIDELBURG, STEINBERGER, COLMER & BURROW

723

733 COAST CLOTHING

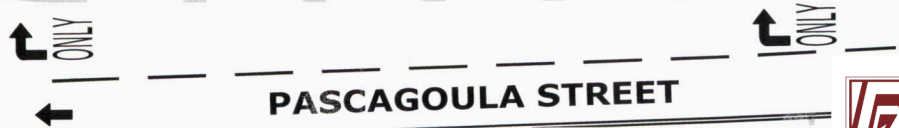
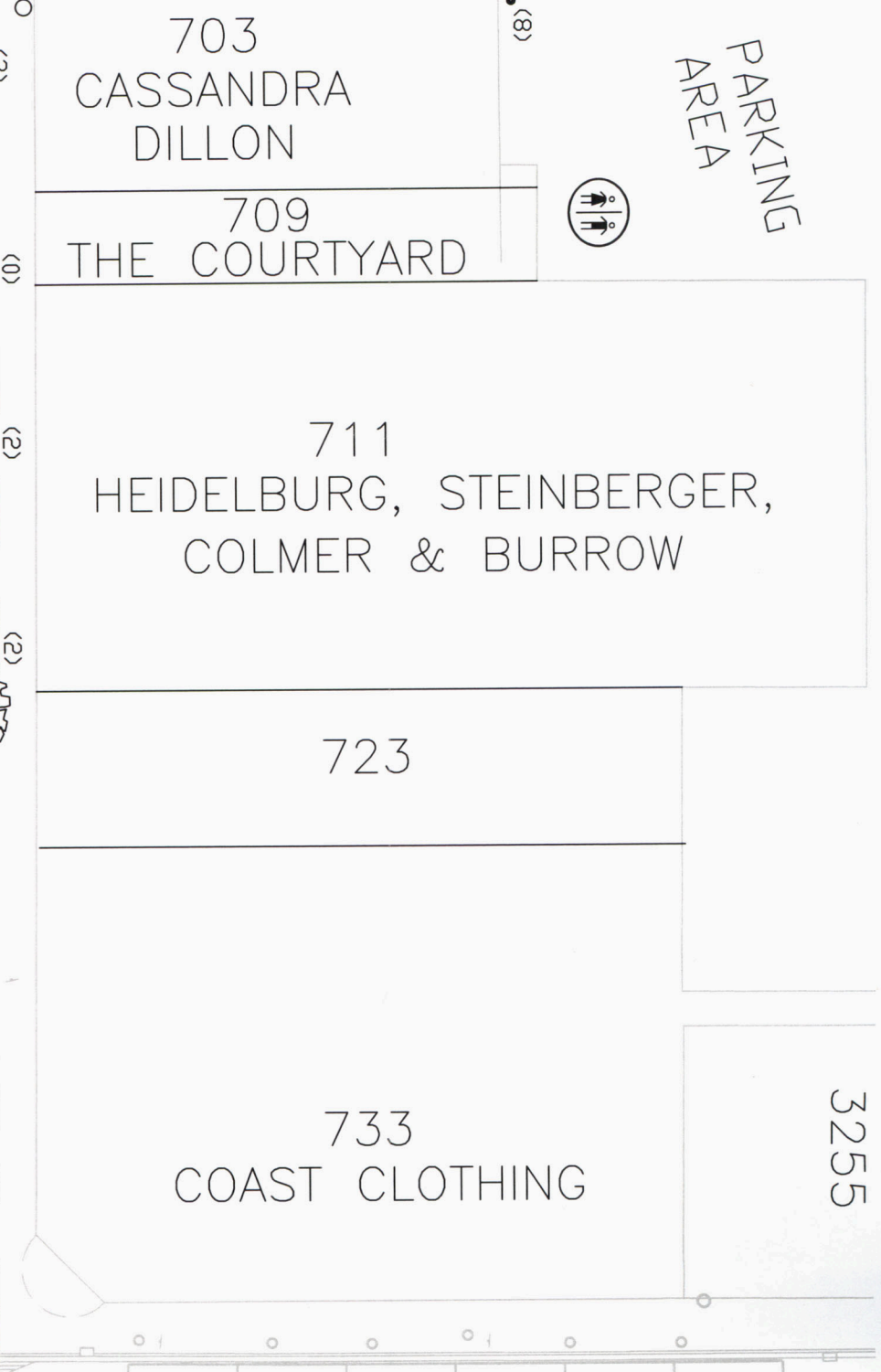
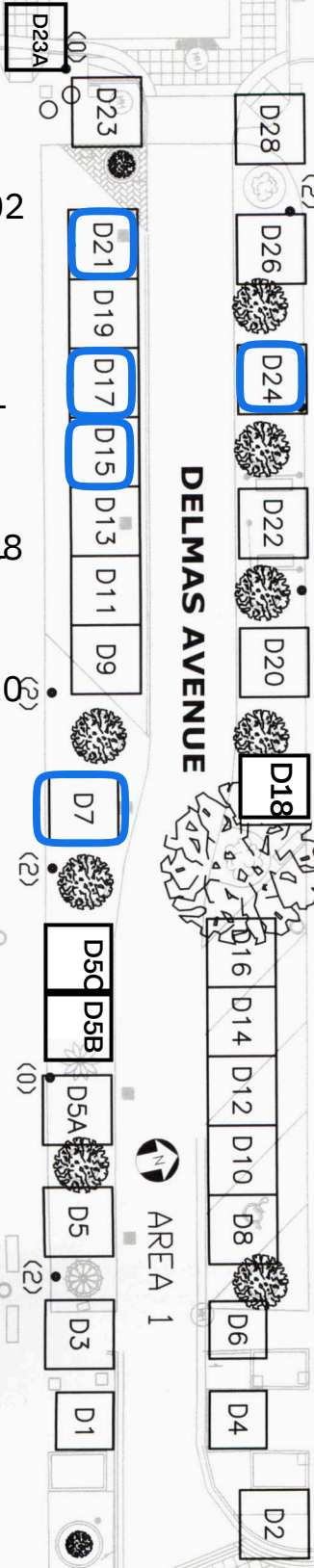
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DELMAS AVENUE

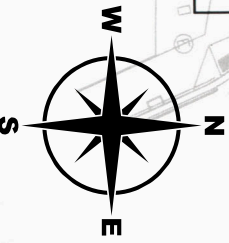
AREA 1

702
71
718
720

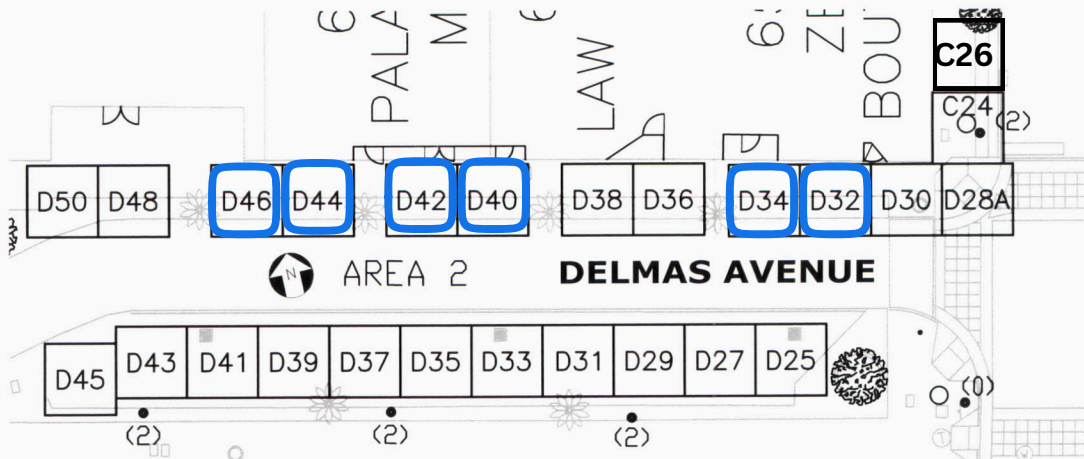
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PASCAGOULA STREET



ZONTA of Pascagoula
Arts & Crafts Festival
October 5, 2024



LA BELLA VIDA 636
 TURNER INDUSTRY 634

HOTEL

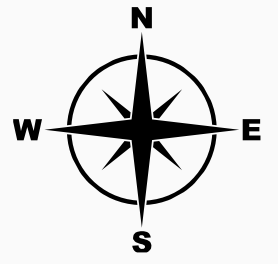
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- C23
- C25
- C27
- C29
- C31
- C33
- C35
- C37
- C39
- C41
- C43
- C45

CANTY STREET



HANDICAP

PARKING AREA



ZONTA of Pascagoula
 Arts & Crafts Festival
 October 5, 2024

Picnic Tables

(12)

ENTERTAINMENT
AREA 8

619
THE BOLAND C

623
SCRANTONS
RESTAURANT

FIRST AID

(2)

(2)

(2)

(2)

D54 D52

D80 D78 D76 D74 D72 D70 D68 D66 D64 D62 D60 D58 D56

(0)



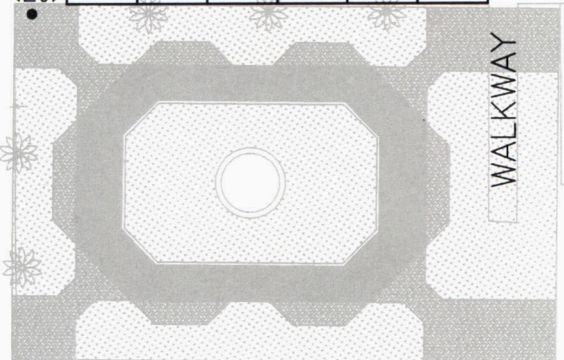
AREA 3

DELMAS AVENUE

MAIL
BDX

D75 D73 D71 D69 D67 D65 D63 D61 D59 D57 D55 D53 D51 D49 D47

(20)



WALKWAY

HAND WASHING
STATION

610
PARADISE
GRILL

ARTS ON THE 618
AVENUE

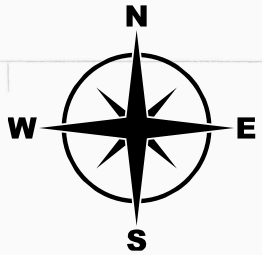
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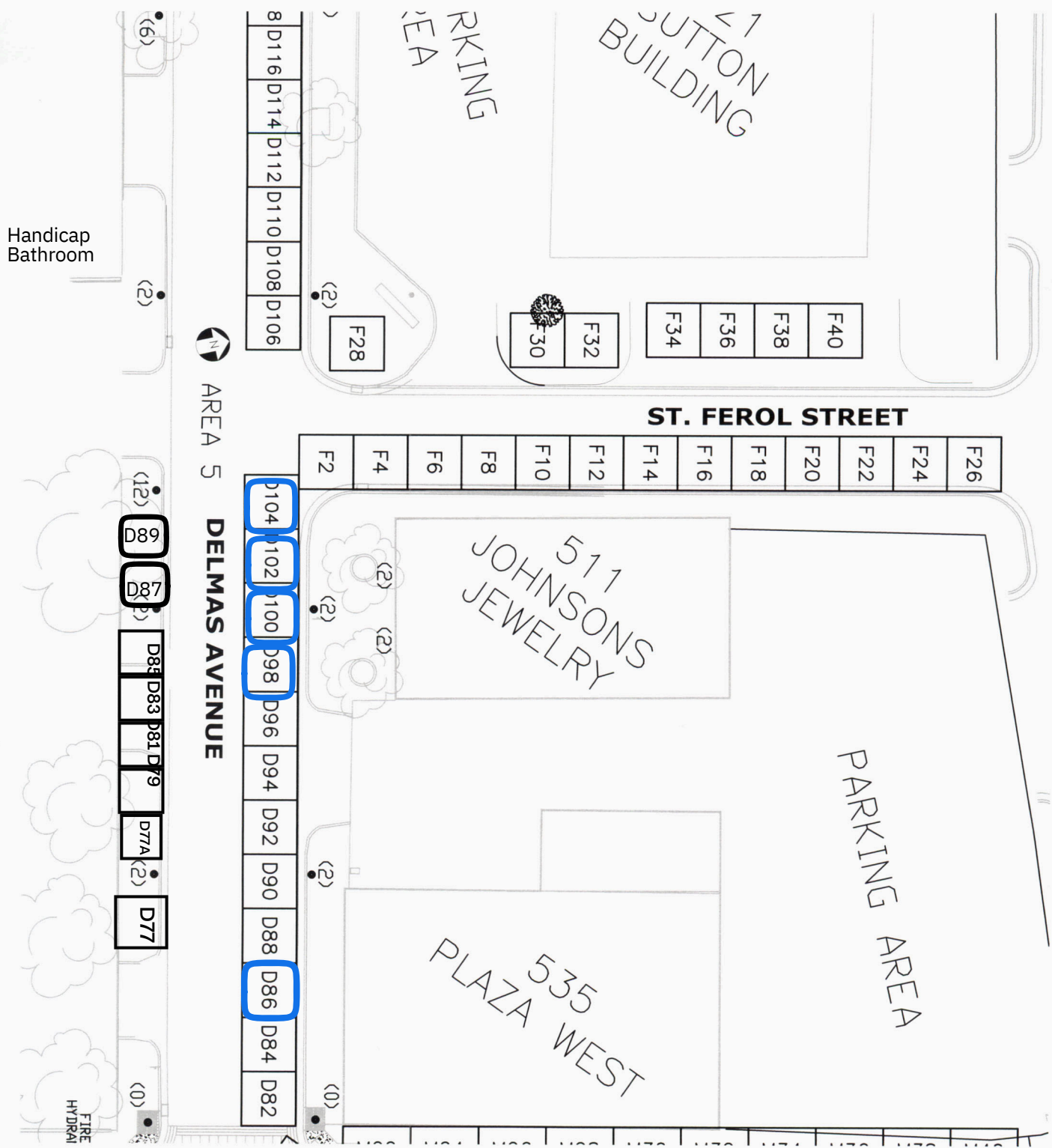
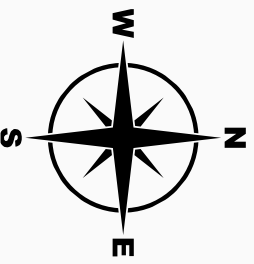
PASCAGOULA
UTILITY
DEPARTMENT

PARKING
AREA

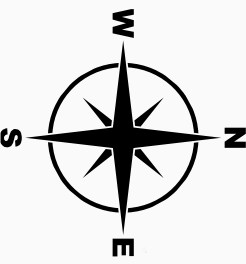
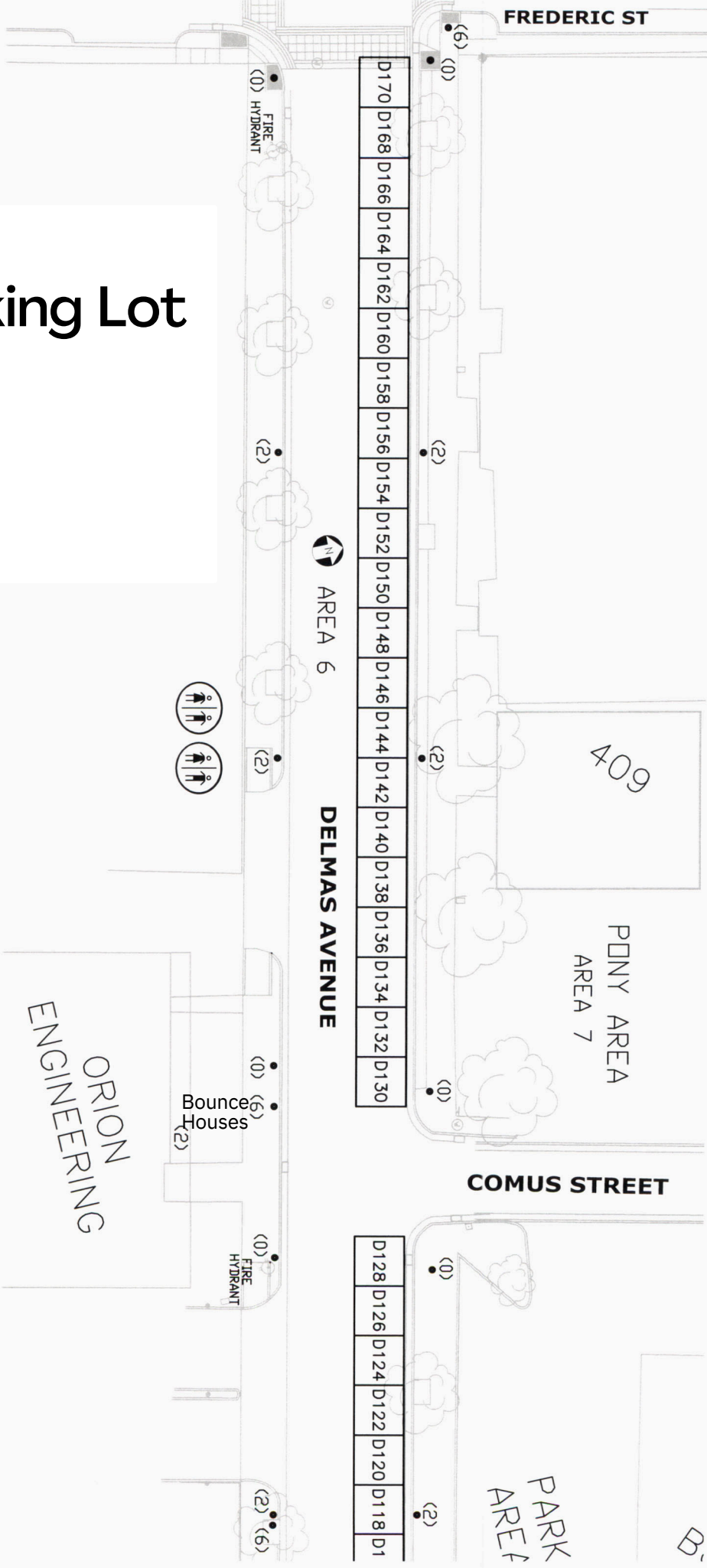
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(1) 220V





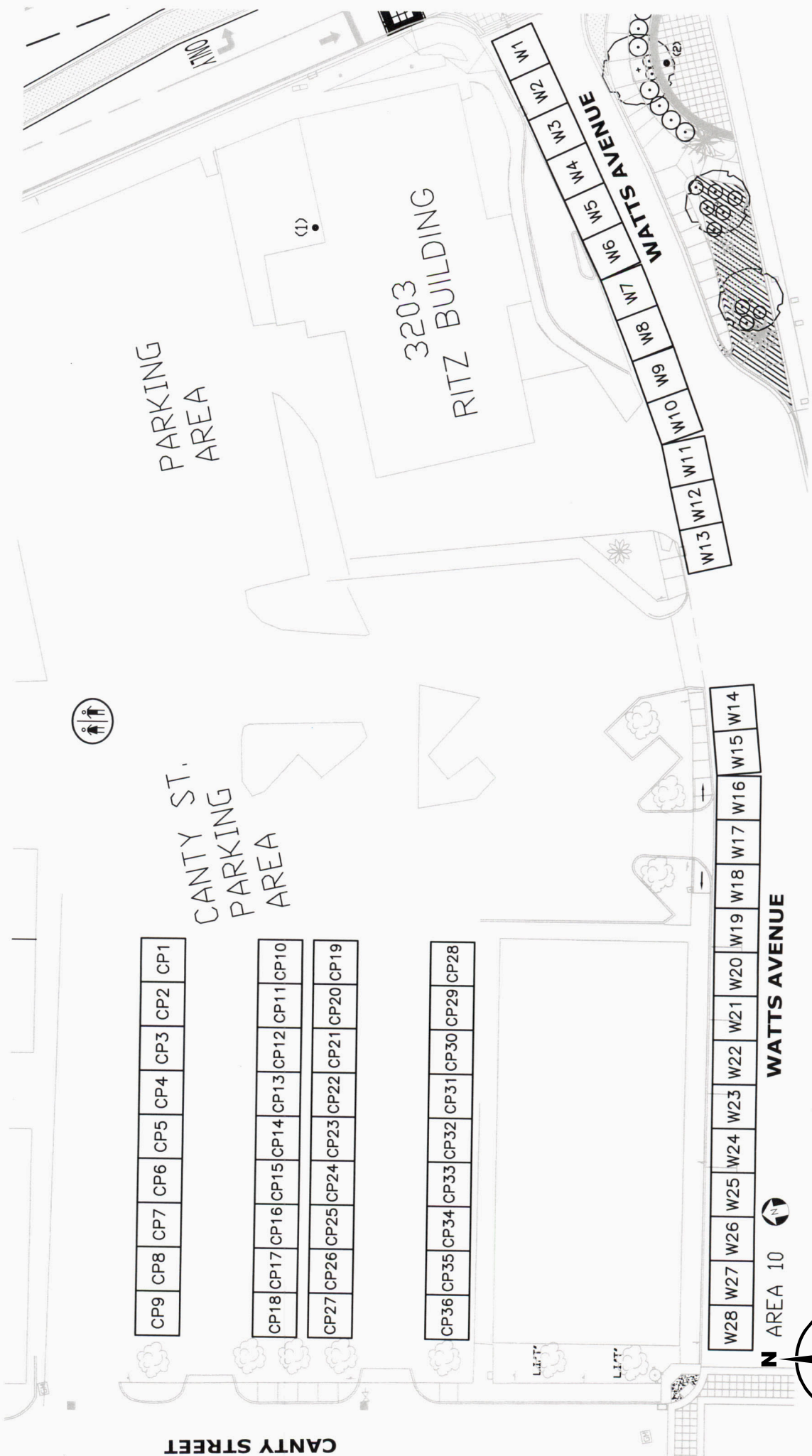
Parking Lot



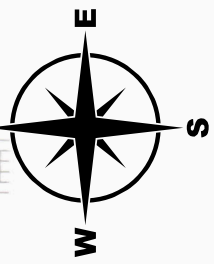
ZONTA of Pascagoula
Arts & Crafts Festival
October 5, 2024



ZONTA of Pascagoula
Arts & Crafts Festival
October 5, 2024



N AREA 10



CANTY STP

C29
C31
C33
C35
C37
C39
C41
C43
C45

PARKING AREA

W34	W33	W32	W31	W30	W29
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WATTS AVENUE

W35



AREA 11

W36

W37

W38

W39

W40

W41

W42

W43

W44

W45

W46

W47

W48

W49

W50

W51

W52

W53

W54

W55

WATTS AVENUE

CITY HALL

